

**CCEMS
OPERATIONS POLICY 100-38
SANITIZING VEHICLES & MEDICAL EQUIPMENT**

I. PURPOSE

- 1.1 To be in compliance with OSHA standards for universal precautions.
- 1.2 To protect all personnel and patients from airborne and blood borne diseases.
- 1.3 To ensure the cleanliness of all vehicles and medical equipment.

II. POLICY

- 2.1 The following techniques will be followed for decontaminating the equipment on a daily, weekly, and monthly basis.
 - 2.1.1 On a daily basis, the off-going crew at the end of the shift will inspect the equipment to be sure that potential contamination to the on-coming crew is minimized.
 - 2.1.2 On a daily basis, the on-duty crew will decontaminate any and all work surfaces with approved disinfectant after completion of a procedure or transport.
 - 2.1.3 On a daily basis, the on-duty crew will decontaminate the floor, all door handles and the steering wheel after each transport with the approved disinfectant.
 - 2.1.4 On a daily basis, any equipment contaminated during a transport will be removed from the transport vehicle and disinfected with the designated disinfectant, dried, and returned to service.
 - 2.1.5 On a weekly basis, the on-duty crew will decontaminate the entire unit as described below. This rotation will be expected to be followed, unless otherwise approved by leadership. **ALL UNITS WILL BE PLACE OOS WHILE SANITIZING.**
 - All "1st out units" will be sanitized each week on Sunday.
 - All "2nd out units" will be sanitized each week on Tuesday.
 - All "3rd out units" will be sanitized each week on Thursday.
 - All "4th out units", if applicable, will be sanitized each week on Wednesday.
 - 2.1.6 Crews will document every time a vehicle is sanitized. This will be completed in the sanitizing log book.

III. PROCEDURE

3.1 All CCEMS employees are expected to use the following procedure when sanitizing the units:

Sanitizing the cot:

1. Remove cot from truck, remove all linen and mattress.
2. Spray approved disinfectant on to all mattress surfaces.
3. Let set 10 minutes or as recommended by disinfectant direction
4. Spray all of cot, levers, handles (may need to scrub heavy use areas: wheels, handles, obvious contaminations (blood, vomitus)
5. Let disinfectant set or soak for NOT less than 10 minutes
6. If spray dries prior to 10 minute time period rewet all surfaces
7. Wipe and dry all parts of the cot.
8. Place clean linens back onto cot.

Cab of vehicle:

1. Remove all floor mats (If needed, spray and scrub gross debris with soap and water before using disinfectant) Spray with disinfectant, allow to stay on contact for NOT less than 10 minutes, then wipe dry
2. Remove all boxes of gloves, portable radios; maps, etc. (Basically strip the front down.) Disinfect all radio mikes, levers, handles, steering wheel, seat belts, grips, as well as floor (may need to pre scrub with soap and water), seats, arm rests, ceiling and doors. Gross debris on the carpet will require the following: brushing off debris and obvious matter, scrub with soap and water, and disinfect.

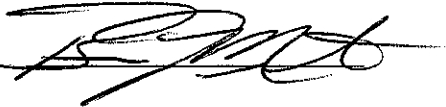
Back of unit (Patient Compartment):

1. Check all canvas type bags for dirt, scrub with soap and water and spray with disinfectant. (Use same guidelines above for disinfecting.)
2. Check suction units, AEDS, LP monitors and cables for debris. (Disinfect using the above guidelines.)
3. Pre wash heavy use areas prone to contamination (bench seat, floor) spray disinfectant on inside back doors (include handles), all walls, open shelves, plastic doors and ceiling , let set 10 minutes (rewet if surfaces dry prior to 10 minutes), dry.

Equipment:

1. Back boards, splints, medical boxes, masts, etc, all equipment left at the hospital ED, floor, morgue, or flown shall be washed with soap and water, then disinfected (Do not rely on the hospital properly cleaning medical equipment) Air dry or towel dry equipment before placing back in unit.)
 2. Extremely soiled / contaminated equipment shall be isolated from clean equipment and taken out of service. The unit being sanitized will be placed OOS until decontamination is completed.
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- 3.1.1 During any and all cleaning, all crew members participating in the cleaning will be in appropriate PPE to minimize exposure.
 - 3.1.2 All daily and weekly cleaning will be documented and filed at each base. If there is a base coordinator assigned to that base, they will be responsible for the oversight of this documentation.
 - 3.1.3 Documentation is extremely important in order to maintain state compliance.
 - 3.1.4 All contaminated cleaning materials such as gloves, towels, washcloths, etc. will be discarded in the proper biohazard bag.

Director: _____



Effective: _____

10/21/2008

Reviewed: _____

Revised: _____