

**COSHOCTON COUNTY EMS
DENIAL OF REQUEST FOR ACCESS TO PROTECTED HEALTH
INFORMATION
ATTACHMENT B**

Dear (Requestor's Name):

We have carefully reviewed your request to have access to certain protected health information (PHI) that Coshocton County EMS has in its possession about you. Unfortunately, we are unable to grant your request for access to this information.

The basis for this denial is that:

1. _____ The information you requested was compiled in reasonable anticipation of, or use in, a civil, criminal or administrative action or proceeding;
2. _____ The information you requested was obtained from someone other than a health care provider under a promise of confidentiality and the access requested would be reasonably likely to reveal the source of the information.
3. _____ A licensed health care professional has determined, in the exercise of professional judgment, that the access requested is reasonably likely to endanger the life or physical safety of the individual or another person;
4. _____ The protected health information makes reference to another person (other than a health care provider) and a licensed health professional has determined, in the exercise of professional judgment, that the access requested is reasonably likely to cause substantial harm to that person;
5. _____ The request for access is made by you as a personal representative of the individual about whom you are requesting the information, and a licensed health professional has determined, in the exercise of professional judgment, that access by you is reasonably likely to cause harm to the individual or another person.

The denials for reasons #1 and #2 are final and you may not appeal the decision to deny access to the information.

Denials for access for reasons #3, #4, or #5 may be reviewed in accordance with the review procedures described below.

Review Procedures

If the denial of your request for access to PHI is for reasons #3, #4, or #5, you may request a review of the denial of access by sending a written request to:

The Director of EMS
Coshocton County EMS
513 Chestnut Street
Coshocton, OH 43812

We will designate a licensed health professional, who was not directly involved in the denial, to review the decision to deny you access. We will promptly refer your request to this designated review official. The review official will determine within a reasonable period of time whether the denial is appropriate. We will provide you with written notice of the determination of the designated review official.

You may also file a complaint in accordance with our enclosed complaint procedures (available upon request) if you are not satisfied with our determination.

Sincerely,

EMS Director
Coshocton County EMS

Enclosures